

Effective Communication Workshop

Objectives of the course: -

- To unblock the emotional hindrance toward speaking effective language
- To suggest the preparations towards efficiency in language
- To familiarize them with the tools to utilize towards practicing the language

Session Details

Each session will be designed as per the requirements of the participants with right mix of theoretical and practical inputs. Participants will get printed handouts with respective to the sessions practiced or learned.

Syllabus of the course

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| a) Unblocking the barriers – | Session 1 |
| b) Practical Session- Group Tasks – | Session 2 |
| c) Practical Session- Participatory individual tasks – | Session 3 |
| d) Tools for continual practice – | Session 4 |
| e) Integration of the learning – | Session 5 |

Indicative Tasks for the course

- ❖ Article readings and discussions
- ❖ Learner project
- ❖ Self-preparatory exercises
- ❖ Class presentations
- ❖ Role plays
- ❖ Story telling exercises
- ❖ Questionnaire based mind unwinding activity
- ❖ Self-Auto Suggestions towards effective language

Instructor Tips

- ❖ Establish a climate conducive to learning
- ❖ Use adult learning principles in planning how and what they will learn
- ❖ Encourage learners to formulate their own learning objectives
- ❖ Encourage learners to identify and utilize a variety of resources to accomplish their objectives
- ❖ Assist learners in evaluating their own learning

Assessment & Criteria

- ❖ Class participation
- ❖ Class presentation
- ❖ Story telling session

